



BUDDHIST TEMPLE OF SOUTHERN ALBERTA

470 - 40th Street South, Lethbridge, AB T1J 3Z5 | 403.327.1260 | www.thebtsa.com

TEMPLE ACCESS AGREEMENT

As you read this Agreement, remember that the words "you" and "your" mean the person named on the Key Holder's Agreement and "Temple" means the Buddhist Temple of Southern Alberta.

You will not allow someone else to use your key for access. Unauthorized use of your key represents a serious security risk for the Temple, and may result in revocation of your key. You are responsible for any damage to the Temple caused by persons that you grant admission to the Temple, including others who obtain access to the key from them.

You agree to preserve the security of the Temple and the equipment within. You will not share your access to the Temple to any unauthorized persons. If you become aware of any unauthorized use of the Temple or any unauthorized person who has access to the Temple, you will report it to the Chair of the Building Maintenance Committee as soon as possible. If there is any non-BTSA equipment in the Temple, you agree not to use or tamper with it unless you have been explicitly authorized to do so.

The key will remain the property of the Temple, and you agree to return your key immediately upon request by the Temple Building Maintenance Chairperson.

You agree to notify the Chair of the BTSA Board of Directors immediately if your key is lost or stolen. Changes to the Key Holder's Agreement or changes in policy governing the use of the key will be advertised on the Temple Bulletin Board.

By accepting this key, you agree to be bound by the Temple Access Policy, which governs the use and safekeeping of this key. The Temple Board of Directors has the right to request return of your key at any time, and the right to change locks without notice.

You have read the Temple access policy and will abide by the provisions therein.

Key Holder

Chair, Building Maintenance

Key Number: _____

TEMPLE ACCESS POLICY

- You may not share your access with any unauthorized persons.
- You will be notified by signage and news of pending changes to Temple access.
- Access is a privilege. Users of the Buddhist Temple of Southern Alberta should exercise sound judgment in protecting the Otera (Temple Hall). Appropriate protection measures include, but are not limited to:
 - Securing the Otera after finishing a session (especially if you are the last user in the Temple)
 - Maintaining a clean Otera (e.g., removing personal materials at the end of each session; putting materials away; discarding scrap paper; etc.)
 - Keeping food and drink out of the Otera,
 - Reporting problems to the Chair of the Building Committee